

Department of Corrections



PAROLE REVOCATION PROCESS REPORT-OUT OCTOBER 24-27, 2016



Why Are We Here?



- Over budget
- Offender civil liberties



Team “Confinement Crushers”



- Michelle Dix, DOC
- Andrea Muelhaupt, IBOP
- Johnny Hill, 1st
- Jim Cameron, 2nd
- Jim Thompson, 3rd
- Mark Covey, 3rd
- Bill Pappas, 4th
- Tyson Howard, 4th
- Saskia Schweitzer, 5th
- Laura Strait, 6th
- Drew Konicek, 6th
- Jen Wirtjes, 7th
- Gary Peitz, 8th
- Doug Lande, ISSDA



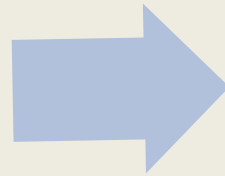
Facilitators:

- Laura Scheffert, DOC
- Marcia Tope, DOM

Event Scope



The time behaviors
warrant the decision to
initiate a parole
violation review (PVR)



Disposition

Baseline – Where We Are Today



Current State

- County confinement costs have been over the budgeted appropriation
- Offender average stay in jail prior to Board of Parole initial hearing = **26.7 days**
- Average length of time between Parole Violation Report Submit Date and BOP initial hearing = **13.4 days**
- Average days between in jail start date and PVR submit date = **13.9 days**

Goals for future state

- Decrease cost of county confinement to meet the yearly appropriation with a **20% reduction FY2017**
- Decrease average days in jail prior to Board of Parole initial hearing date to **14 days**
- Decrease average length of time between Parole Violation Report Submit Date and BOP initial hearing to **10 days or less**
- Average days between in jail start date and PVR submit date to **5 days**

How Do We Get There?



1. Develop a streamlined, statewide, standardized and efficient process to reduce county confinement costs and increase efficiencies.
2. Develop a standard operating procedure for the parole violation process that can be sustained systemically.
3. Utilize evidence-based practices regarding risk tools and protective factors to standardize the parole revocation process.
4. Define expectations for timelines around the revocation process.
5. Revise ICON Business Rules as necessary.
6. Develop a statewide policy.
7. Make recommendations for updates to Administrative Rules as necessary.
8. Reduce our vulnerability to lawsuits by assuring our practices are legally sound and do not violate offenders rights or civil liberty interests without a hearing.

What is Kaizen?



- Kai = “Change”
- Zen = “for the better”
- Continuous Improvement
- A rapid approach to improvement



Kaizen Event Schedule



Pre-event
Planning

Follow-up &
Implementation

Day 1

**Kaizen
Overview**

**Review
Charter**

**Map Current
Process**

Day 2

**Map Current
Process
(Cont.)**

**Analyze
Current
Process
Performance**

**Brainstorm
Improvement
Ideas**

Day 3

**Prioritize and
Select
Improvement
Ideas**

**Design New
Process Map**

Day 4

**Estimate New
Process
Performance**

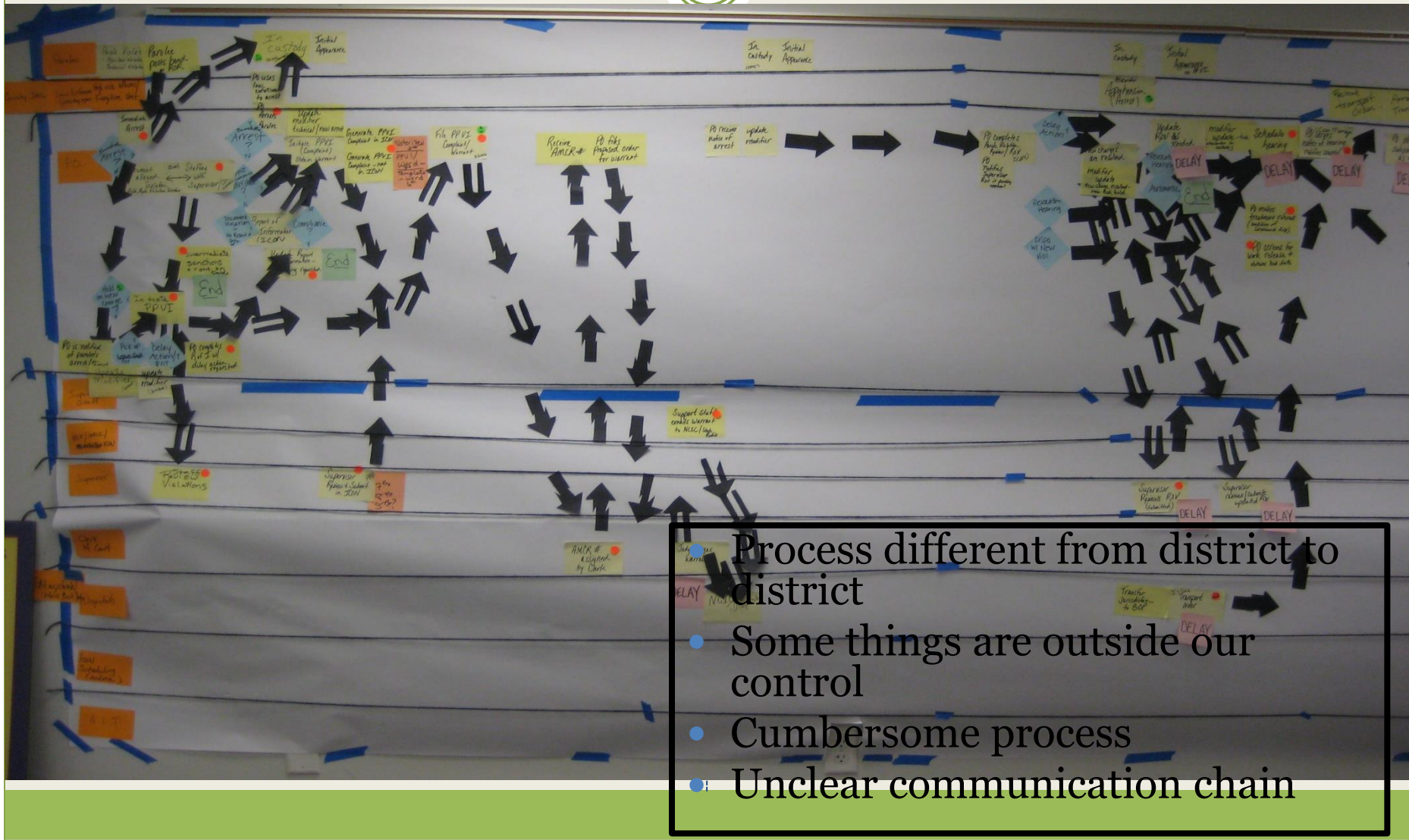
**Identify What
Needs to be
Done to
Implement
New Process**

Day 5

Report Out

Celebrate!

Current State



Discussion & Consensus



- Identified waste
- Value added discussion
- Brainstorming of improvements
- Deselection of ideas

Future State Map

Invisible Changes:

- Training/Communication
- Standard process/policy/work
- Tools – decision tree/matrix
- Administrative Rule changes
- Expectations/Timeframes



Current vs Future State Data



	Current	Future	Change
Total Steps	71	66	-7%
Total Delays	15	12	-20%
Delay time - Days	7 / 261	6 / 221	-14/ -15%
Hand-offs	21	17	-19%
Loop Backs	3	2	-33%
Value Added	24	16	
Lead Time – Days	11 / 265	7 / 222	-36%


Simpler – Faster - Better



- Use of Evidence-based practices in PPO discretion
- Streamlining of Report of Information to IBOP by narrowing mandatory reportable offenses
- Reduced number of days in custody prior to hearing
- Reduce the use of no bond hold to allow more out of custody hearings (Release on Own Recognizance)
- Standardized statewide process/policy
- Put timeframes into policy (5 days and 14 days)
- Intermediate sanctions
- Reduced vulnerability gap for civil liberties litigation

Milestones



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- Communication Plan/Immediate Implementation of easier to do items
 - Training Plan
 - Statewide policy/New Process in Place Statewide
 - Administrative Rules Changed

Communication Plan



WHAT	WHO	WHEN
High-level summary from event to share about the event focus and outcome	All Agency Staff	7 days
Implementation Plan and Timeline	All Agency	30 days
Formal Communication plan completed	TBD	30 days

Team Member Experience

